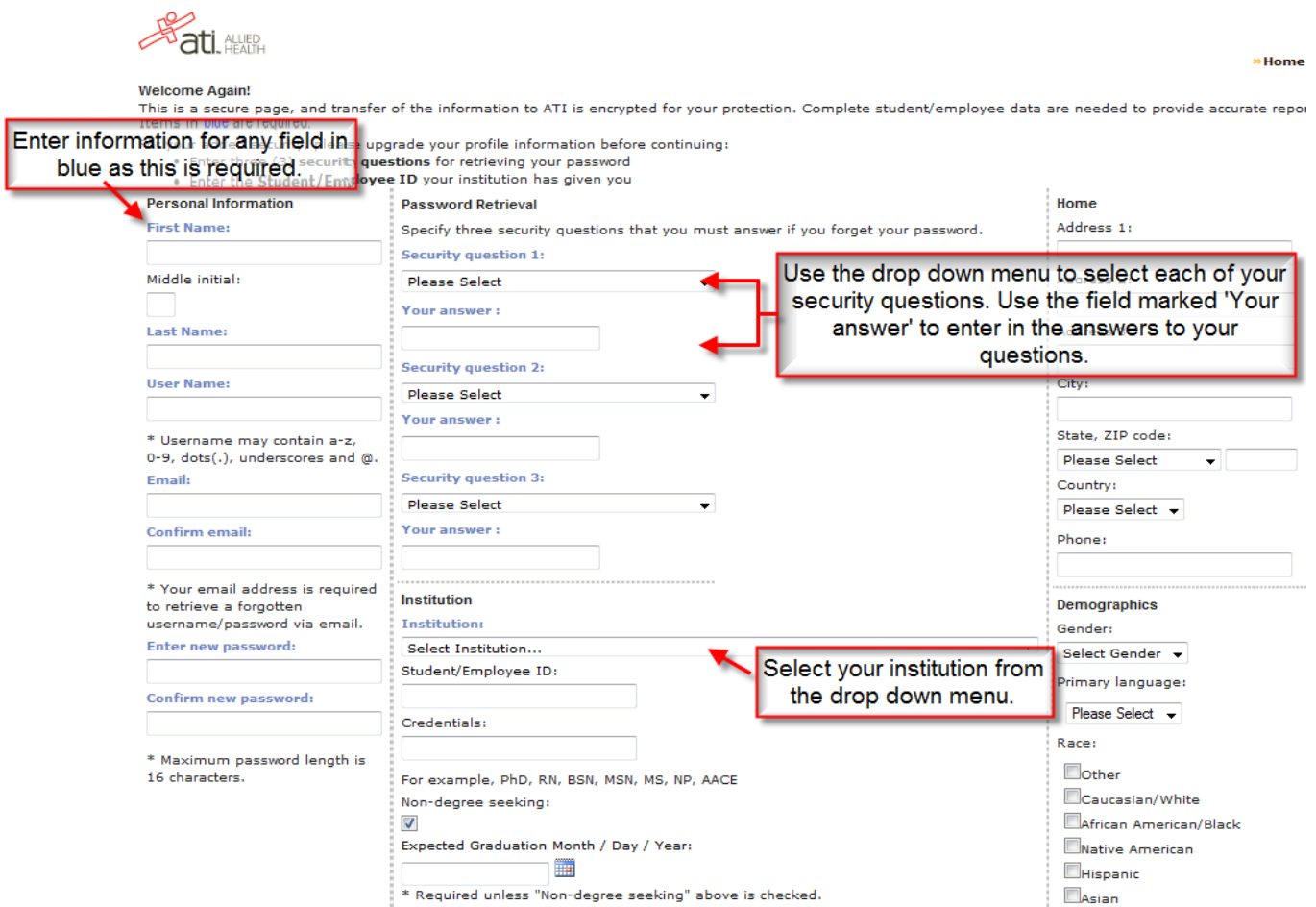


## How to Create Your Account

1. Go to our website, [www.atialliedhealth.com](http://www.atialliedhealth.com).
2. In the gray box on the right side of the screen, click the link labeled 'Create an Account'.
3. Enter all of the requested information in each of the fields in blue.



Welcome Again!  
This is a secure page, and transfer of the information to ATI is encrypted for your protection. Complete student/employee data are needed to provide accurate reports.

**Enter information for any field in blue as this is required.**

**Use the drop down menu to select each of your security questions. Use the field marked 'Your answer' to enter in the answers to your questions.**

**Select your institution from the drop down menu.**

**Personal Information**  
 First Name:   
 Middle initial:   
 Last Name:   
 User Name:   
 \* Username may contain a-z, 0-9, dots(.), underscores and @.  
 Email:   
 Confirm email:   
 \* Your email address is required to retrieve a forgotten username/password via email.  
 Enter new password:   
 Confirm new password:   
 \* Maximum password length is 16 characters.

**Password Retrieval**  
 Specify three security questions that you must answer if you forget your password.  
 Security question 1:   
 Your answer:   
 Security question 2:   
 Your answer:   
 Security question 3:   
 Your answer:

**Institution**  
 Institution:   
 Student/Employee ID:   
 Credentials:   
 For example, PhD, RN, BSN, MSN, MS, NP, AACE  
 Non-degree seeking:   
 Expected Graduation Month / Day / Year:

**Home**  
 Address 1:   
 City:   
 State, ZIP code:    
 Country:   
 Phone:

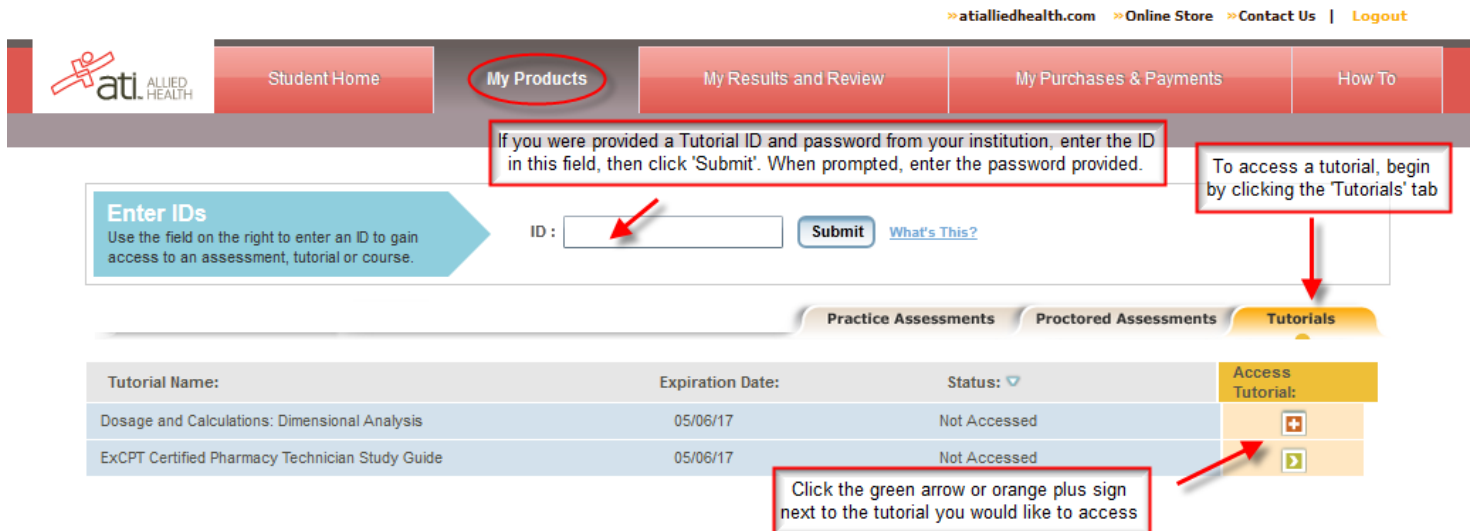
**Demographics**  
 Gender:   
 Primary language:   
 Race:  
 Other  
 Caucasian/White  
 African American/Black  
 Native American  
 Hispanic  
 Asian

4. Select your security questions from the drop down menu. Then, enter your answers in the appropriate fields.
5. Select your institution from the drop down menu. If your school is not listed, select 'Other'.
6. After entering all requested information, click the gray button marked 'Register' which is located in the bottom right corner of the page.

## How to Access Your Online Study Guide

1. Log into your account at [www.atialliedhealth.com](http://www.atialliedhealth.com).
2. In the blue menu bar at the top of the screen, click the 'My Products' tab.
3. Click the tab marked 'Tutorials'.

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**Enter IDs**  
Use the field on the right to enter an ID to gain access to an assessment, tutorial or course.

ID :   [What's This?](#)

If you were provided a Tutorial ID and password from your institution, enter the ID in this field, then click 'Submit'. When prompted, enter the password provided.

To access a tutorial, begin by clicking the 'Tutorials' tab

Practice Assessments | Proctored Assessments | **Tutorials**

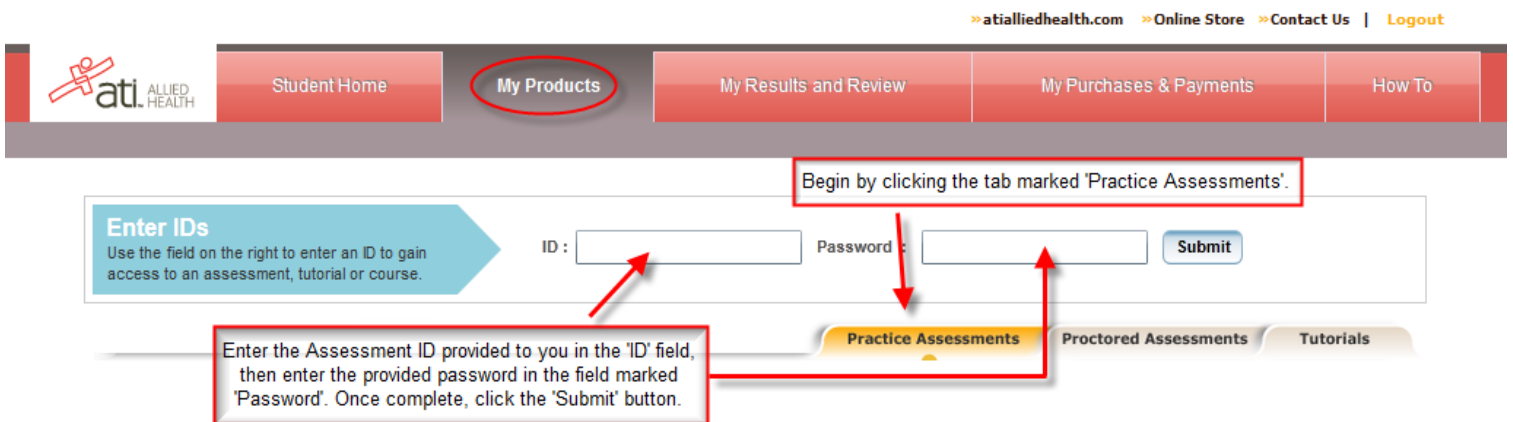
Tutorial Name:	Expiration Date:	Status:	Access Tutorial:
Dosage and Calculations: Dimensional Analysis	05/06/17	Not Accessed	<input type="button" value="⊕"/>
ExCPT Certified Pharmacy Technician Study Guide	05/06/17	Not Accessed	<input type="button" value="▶"/>

Click the green arrow or orange plus sign next to the tutorial you would like to access

4. If you were provided information by your institution, enter the Tutorial ID in the field marked 'ID', then click 'Submit'.
5. When prompted, enter the password that was provided for you in the field marked 'Password', then click 'Submit'.
6. Once the study guide name appears under the 'Tutorial Name' column, click the green arrow or orange plus sign to access.

## How to Access Your Online Practice Test

1. Log into your account at [www.atialliedhealth.com](http://www.atialliedhealth.com).
2. In the menu bar at the top of the screen, click the 'My Products' tab.
3. Click the tab marked 'Practice Assessments'.



The screenshot shows the top navigation bar of the ati website with the following tabs: Student Home, My Products (circled in red), My Results and Review, My Purchases & Payments, and How To. In the top right corner, there are links for >>atialliedhealth.com, >>Online Store, >>Contact Us, and Logout.

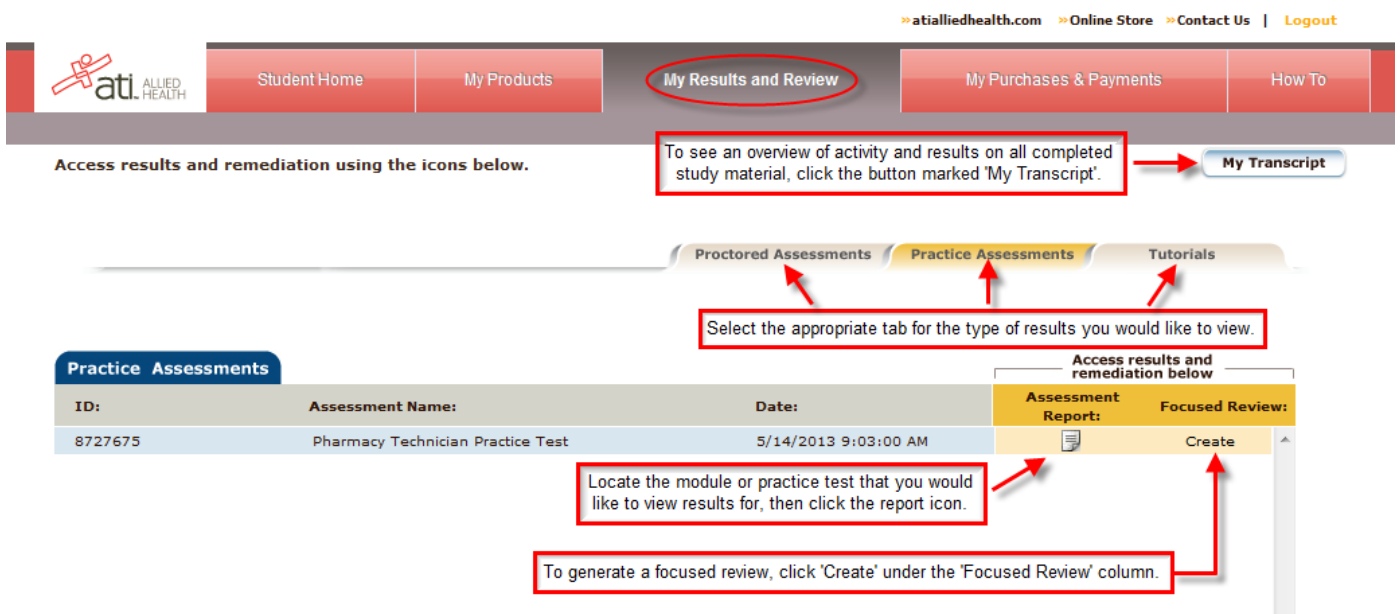
Below the navigation bar is a login form. A blue callout box on the left says "Enter IDs" and "Use the field on the right to enter an ID to gain access to an assessment, tutorial or course." The form has two input fields: "ID:" and "Password:", followed by a "Submit" button. A red box above the form says "Begin by clicking the tab marked 'Practice Assessments!'". A red box below the form says "Enter the Assessment ID provided to you in the 'ID' field, then enter the provided password in the field marked 'Password'. Once complete, click the 'Submit' button." Below the form are three tabs: "Practice Assessments" (highlighted in yellow), "Proctored Assessments", and "Tutorials". Red arrows point from the text boxes to the corresponding fields and buttons in the form.

4. Enter the Assessment ID in the field marked 'ID'. Click 'Submit'.
5. When prompted, enter the password that was provided for you in the field marked 'Password', then click 'Submit'.
6. Your practice assessment will open in a new window. Read the instructions then click the button labeled 'Start Assessment' at the bottom of the page.

## How to Access Your Results

1. Log into your account at [www.atialliedhealth.com](http://www.atialliedhealth.com).
2. In the blue menu bar at the top of the screen, click the 'My Results and Review' tab.
3. Click the tab for the results you would like to view.


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Access results and remediation using the icons below.

To see an overview of activity and results on all completed study material, click the button marked 'My Transcript'.

Select the appropriate tab for the type of results you would like to view.

Practice Assessments			Access results and remediation below	
ID:	Assessment Name:	Date:	Assessment Report:	Focused Review:
8727675	Pharmacy Technician Practice Test	5/14/2013 9:03:00 AM		Create

Locate the module or practice test that you would like to view results for, then click the report icon.

To generate a focused review, click 'Create' under the 'Focused Review' column.

4. Locate the module or practice test that you would like to view results for. Click the report icon next to the module or practice assessment, which is located in the yellow 'Report' column.
5. To create a focused review report for a practice assessment, click the link labeled 'Create' under the 'Create Focused Review' column.
6. Once your report generates, you can print or save the document by clicking the print or save buttons on the report page.